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GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE
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MICHAEL P. CANTARA
COMMISSIONER

JAY BRADSHAW
DIRECTOR

BOARD OF EMS MEETING
MARCH 1, 2006
9:00 AM
DECHAMPLAIN CONFERENCE ROOM

MINUTES

Board Members: Steve Leach, (chair), Wayne Werts (chair-elect), John Alexander, Alan Azzara, Tim Beals, Peter DiPientranantonio, Richard Doughty, Penelopoe Kneeland, Paul Knowlton, Jim McKenney, Carol Pillsbury, Roy Woods, Steve Diaz (ex-officio)

Regional Coordinators: Rick Petrie, Bill Zito

Attending by teleconference: Kevin Kendall, Joanne LeBrun

Maine EMS Staff: Jay Bradshaw, Dawn Kinney, Drexell White, Ben Woodard

Office of the Attorney General: Laura Yustak Smith, Esq., AAG

Guests: Al Gervanack, Director, Emergency Services Communications Bureau

1) Introductions – Tim Beals was introduced and welcomed to the Board as the newly appointed member representing Kennebec Valley EMS. Tim is the Executive Director of Delta Ambulance Service and is the current president of the Maine Ambulance Association.

2) Approval of February 1, 2006, meeting minutes

MOTION: To approved the minutes of the February 1, 2006, meeting with corrections as noted. (DiPietranantonio; seconded by Doughty) Unanimous.

3) Old Business

- a) EMS Study – discussion continued on the Phase 1 table that was presented and discussed in February. Several members expressed concern that funding was not listed as a top priority; however, it was the consensus that while “dedicated” funding may not be a top priority, it is important to identify funding needs in working through these recommendations.

MOTION: To accept the list of recommendations as presented and to use this in reviewing and discussing the next steps. (Alexander; second by Beals). Unanimous.

Discussion continued on the high priority recommendations from the EMS Study Work Groups to identify recommendations that could be combined with others, that were completed, or that would require additional information in order to assess the impact.

The April meeting will be scheduled to go until 3:30 to enable expanded discussion on these recommendations and the next steps.

4) New Business

- a) Operations Team – At the Ops Team retreat, there was discussion about the Board's charge to the Operations Team and how to best keep the full Board updated on regional activities and issues. Jay will research what references there are on the first question and report back next month

There was discussion about having liaisons between the Board, Ops, and the various MEMS Committees. The Committees and their meeting dates/times are:

Operations Team	Monthly, Tuesday before Board mtg, 12:30-4:30
Education	Monthly, 2 nd Wednesday, 9:00 – 12:00
MDPB	Monthly, 3 rd Wednesday, 9:30 – 12: 30
QI	Monthly, 3 rd Wednesday, 1:00 – 3:00
Exam	Monthly, 3 rd Tuesday, 9:30 – 12:00
EMSC	Quarterly, 1 st Monday, 9:30 – 12:00 (Mar, Jun, Sep, Dec)
TAC	Quarterly, 4 th Tuesday, 12:30 – 2:30 (Jan, Apr, July, Oct)

Discussion will continue at next meeting about Board member assignments to participate in these meetings.

- b) Investigation Action Items – none at this time.
- c) Education Action Items – none at this time
- d) Board Policies – Discussion continued regarding the difference between policies and by-laws. John Alexander agreed to chair the initial drafting and submit to AAG by the end of March, with a goal to continue discussion at April meeting.
- e) Legislative Update – Jay provided an update in the discussion about changes in the Do Not Resuscitate program. Work is also continuing on LD 1021 which provides bridge insurance to eligible law enforcement and firefighters who retire prior to being eligible for Medicare. An amendment to include municipal EMS providers has been assured by sponsors. No budget news, but Commissioner Cantara has requested to meet with the Board in May to discuss developing the FY08/09 biennial budget.
- f) Other – none at this time.

5) Staff Reports

a) MEMS

- i) Staff changes – Jay reported that Dwight Corning's last day was Feb 28. The vacancy has been posted and applications are being accepted until March 6. David Kingdon will begin as EMD Coordinator on March 6.
- ii) Trauma EMS Grant – federal funding for FY07 has been eliminated; however, it looks like unanticipated savings in some areas of this grant will provide funding to continue support while other sources of funding are being pursued.
- iii) MEMSRR – Ben provided an updated report on MEMSRR activities. Additional training is being planned for April. Dates will be posted on the MEMS web site as they become confirmed.

b) Medical Director Report

- i) MDPB – at the Feb meeting a training session was held on the EZ I/O device. This device and protocol received initial approval by the MDPB, and has been forwarded to Education and Ops for review and input before final action. Work on the Nerve Agent Antidote Kit (NAAK) protocol was postponed until the March meeting.
- ii) QI – The airway form has been updated and will be distributed to services and regional offices. Next project is 12 lead EKG. Assuring confidentiality is appropriately addressed by QI Committee attendees remains a priority issue.
- iii) Cardiac Advisory Committee – the CAC will meet on March 15 at MaineGeneral Medical Center, Augusta, to discuss the use of surveying 12 lead EKG availability, use, and local quality improvement efforts..

6) Other – none at this time.

Meeting adjourned at 12:37 PM next meeting scheduled for Wednesday, March 1, 2006 @ 9:30 AM – 3:30 PM.